

Monash Sustainable Development Institute (MSDI) – Milestone requirements

CONFIRMATION

Oral Presentation

A 20 minute presentation at the Confirmation seminar, describing the aims and scope of the research proposal. The presentation should include 1. Overview of research undertaken; 2. Problem description; 3. Research objectives; 4. Literature review; 5. Research plan and methodology; 6. Proposed timeline.

Oral presentation is open to academia and public, followed by a panel member interview.

Submission of written report (between 6000 to 8000 words), to include:

- Title of research report/thesis
- Brief introduction (containing the following):
 - Review of relevant literature, research and theory
 - Research aims and objectives
- Methodology
- Timeline of thesis completion and statement of progress to date, including a list of proposed papers (consist of research paper titles, short abstract and journals).
- Evidence of progress towards completing the graduate research professional development activities.
- List of references.

Students must submit their written work to the panel via the milestone dashboard at least **two weeks** prior to Confirmation. Please provide your administrator with an abstract a week prior to your presentation to share with your peers.

Note: students intending to prepare and submit a thesis including published works should include demonstration of, and a statement of progress towards such publications in the written submission.

PROGRESS REVIEW

Oral Presentation

A 20 minute presentation at the Progress Review seminar, describing the project state in detail.

Oral presentation is open to academia and public, followed by a panel member interview.

Submission of written report (between 20,000 - 25,000 words), to include:

- Brief overview of research proposal, including a description of the problem, relevance and methods.
- Proposed thesis structure (chapter by chapter outline)
- Detailed statement of progress including preliminary findings and contribution to knowledge.
- Identification of any perceived difficulties (current or future) which could impede completion of the project according to the work plan and suggestions to overcome these difficulties.
- Detailed timeline to completion of thesis developed at confirmation, including evidence of progress.
- Evidence of research output/s (any manuscripts in preparation, submitted or accepted).

Students must submit their written work to the panel via the milestone dashboard at least **two weeks** prior to Progress Review. Please provide your administrator with an abstract a week prior to your presentation to share with your peers.

Note: students intending to prepare and submit a thesis including published works should include demonstration of, and a statement of progress towards such publications in the written submission.

FINAL REVIEW

Oral Presentation

A 20 minute presentation at the Final Review seminar, describing in detail the current state of research project, path to completion, and research contribution to knowledge.

Oral presentation is open to academia and public, followed by a panel member interview.

Submission of written report to include:

- Draft of the thesis introduction (up to 3,000 words)
- Table of contents
- Final or near-final chapter of thesis demonstrating significant research (not to exceed 10,000 words)
- Detailed timeline for completion
- Evidence of progress towards completing Monash Doctoral Program.
- Evidence of research output/s (any manuscripts in preparation, submitted or accepted).

Students must submit their written work to the panel via the milestone dashboard at least **two week** prior to Final Review. Please provide your administrator with an abstract a week prior to your presentation to share with your peers.

Note: students intending to prepare and submit a thesis including published works should include demonstration of, and a statement of progress towards such publications in the written submission.