How to enrol in the Graduate Diploma in Law
Welcome to the Faculty of Law!

Congratulations on being accepted into the Graduate Diploma in Law program!

This guide is designed to help you through the various stages of enrolment so that you can start your studies off on the right foot.

We look forward to having you as one of our students and supporting you as you progress in this exciting Law degree.

Tip! If you have any questions about anything to do with your enrolment you can use ask.monash to get in contact with Student Services.
## Quick Facts about your degree
### The Basics

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Graduate Diploma in Law</th>
</tr>
</thead>
<tbody>
<tr>
<td>Short title</td>
<td>GradDipLaw</td>
</tr>
<tr>
<td>Course code</td>
<td>L5001</td>
</tr>
<tr>
<td>You'll graduate with</td>
<td>Graduate Diploma in Law</td>
</tr>
<tr>
<td>Credit points</td>
<td>8 Units x 6 credit points = 48 credit point</td>
</tr>
<tr>
<td>Special requirements</td>
<td>NA</td>
</tr>
<tr>
<td>Duration</td>
<td>1 year full time</td>
</tr>
<tr>
<td></td>
<td>2 years part time</td>
</tr>
<tr>
<td>Time limit</td>
<td>4 years total</td>
</tr>
</tbody>
</table>
The Handbook

The handbook will provide you with your degree structure and the course requirements you have to meet to complete your degree.

It is important that you refer to the year in which you began your course: [https://monash.edu.au/pubs/handbook](https://monash.edu.au/pubs/handbook)

The [Graduate Diploma in Law](https://monash.edu.au/pubs/handbook) section of the handbook includes:

- Course structure and unit requirements
- Learning Outcomes
- Alternative exits
- Progression to further studies.
The Structure

Students with a law degree

This is your course map for your first year of your degree. This is the most basic structure you can follow, please refer to the handbook for additional unit options.

**Full time study**
- 4 units per semester/ 8 units for the year

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>Elective Unit</th>
<th>Elective Unit</th>
<th>Elective Unit</th>
<th>Elective Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 2</td>
<td>Elective Unit</td>
<td>Elective Unit</td>
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**Part time study**
- 2 units per semester/4 units for the year

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Tip! Although your degree is based on Semesters, you are able to enrol in any Masters Elective across all our teaching periods.
The Structure

Students without a law degree

This is your course map for your first year of your degree. This is the most basic structure you can follow, please refer to the handbook for additional unit options.

Full time study

• 4 units per semester/ 8 units for the year

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>LAW5000</th>
<th>Elective Unit</th>
<th>Elective Unit</th>
<th>Elective Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 2</td>
<td>Elective Unit</td>
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• Part time study

• 2 units per semester/ 4 units for the year

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Tip! Although your degree is based on Semesters, you are able to enrol in any Masters Elective across all our teaching periods.
Let’s Enrol!
Get Started

• In order to accept your offer and enrol you need to follow the steps in Get Started to create a computer account, register your details and then complete your online enrolment.

• Don’t forget to fill out your checklist.

• All students must enrol for a full year but don’t worry you can amend your enrolment at a later stage.
What’s Next?
Enrolling into your subjects

Almost all amendments to your enrolment can be done via WES. Once you have registered your details you will be able to confirm your enrolment or add/remove units.

Tip! Your enrolment will only have been changed if you receive a transaction number that starts with the letter U. If you do not receive this, your enrolment has not been changed.
What’s Next?

Timetable

In order to choose your units for the year, you should refer to the timetable that is published online each year.

The timetable has information about when a unit is run, in which mode, by whom it is being taught, and a rough guideline of when you can expect assessment tasks.

When choosing your units for the year pay careful attention to your course map and specialisation units.

Tip! Allocate opens on different days depending on which units you are enrolled into. See the Postgraduate Timetables page for dates.
What if I have credit?

- You can use the online search engine to search for previous credit decisions to give you an idea of what you may be granted.

- You can apply for credit online for completed university level subjects.

- It is important that you enrol in a standard enrolment in order to secure your place. Your enrolment can be changed when your application has been approved and processed.

Tip! Submit your credit application as quickly as possible to give you plenty of time to change your enrolment if you have to.
What if I have approved credit?

• If you are granted credit for multiple units and your credit has been entered into the system:
  • Print off a course map and mark the units for which you have been granted credit.
  • Enrol in either a full time or part time study load starting at the lowest LAW5 code.
  • Make sure to check for pre-requisites and that you have or will have met them.

Example:

Stephanie has completed some Law units at another institute and has had 2 of them credited to her Graduate Diploma in Law, as unspecified credit.

Her enrolment in her first year would look like this…

<table>
<thead>
<tr>
<th>Semester 1</th>
<th>General Elective</th>
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<th>General Elective</th>
<th>General Elective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Semester 2</td>
<td>General Elective</td>
<td>General Elective</td>
<td></td>
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Tip! If you need help planning your degree please contact Student Services via ask.monash.
Contact Us

Postgraduate Student Services
Opening Hours:
Monday – Thursday 8:30am – 5:30pm
Friday 8:30am – 5:30pm

Email: ask.monash
Ph: 1800 Monash (1800 666 274)