

Application form – for international students

Indicate which event application was collected at (office use only):

HOW TO COMPLETE THIS FORM

- > Please write clearly in black ink using capital letters in English.
- > Include one set of supporting documents with this application, including certified English translated copies.
- > A non-refundable application fee of A\$100 must be paid when you submit this form
- > All supporting documents for this application must be certified as true copies of originals.
- > Ensure that you sign the declaration at the back of this form.
- > Please note that delays may occur in the processing of this application if the application is incomplete.

Which course do you wish to apply for? English Language course (packaged) Foundation Year Diploma
 Are you a citizen or permanent resident of Australia, or citizen of New Zealand? Yes No **If Yes, please use the domestic students application form.**

Note: Only international students are eligible to enrol in the Foundation Year program. A change of visa status to become an Australian permanent resident during the Foundation Year or a Diploma program may invalidate the degree pathway guarantee.

1 PERSONAL DETAILS

Family name:	<input type="text"/>	Given name(s):	<input type="text"/>
Date of birth:	<input type="text"/> D <input type="text"/> D / <input type="text"/> M <input type="text"/> M / <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> X Please submit a certified copy of your passport if available.
Permanent address in home country (required):	<input type="text"/>		
Telephone (with country code):	<input type="text"/>	Mobile:	<input type="text"/>
Fax:	<input type="text"/>		
Email (mandatory):	<input type="text"/>		
Address for correspondence (only if different from your permanent address in your home country – not including agent's address):	<input type="text"/>		
Telephone (with country code):	<input type="text"/>	Mobile:	<input type="text"/>
Fax:	<input type="text"/>		
Email (mandatory):	<input type="text"/>		

Monash Registered Agents

If you apply through an agent please ensure that your agent is registered with Monash University or you may experience delays in your application. For details of registered agents in your country please go to monash.edu/agents.

Agency name:	<input type="text"/>	Country:	<input type="text"/>
Agent staff name:	<input type="text"/>	Telephone:	<input type="text"/>
Email (for correspondence):	<input type="text"/>		

2 CITIZENSHIP AND OTHER INFORMATION

Country of citizenship (as stated in passport):	<input type="text"/>	Country of birth:	<input type="text"/>
You must submit a translated, certified true copy of the personal details page of your passport or birth certificate.			
Have you applied for OR do you hold any type of Australian visa: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Visa type:	<input type="text"/>	Expiry date (if applicable)	<input type="text"/> D <input type="text"/> D / <input type="text"/> M <input type="text"/> M / <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y <input type="text"/> Y
Have you been refused an entry visa to any country: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach evidence.			
Which Australian Immigration Office issued your visa? <input type="text"/>			
Have you breached any visa conditions in any country: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain: <input type="text"/>			
Do you have any medical or health issues that may prevent you from obtaining your visa? In answering this question go to border.gov.au that lists medical and health conditions of concern to the Australian Government.			
Also note that health insurance in Australia will not extend to a pre-existing medical condition. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain or attach relevant documentation. <input type="text"/>			
Do you have any physical or mental health condition or other issue which may prevent you to undertake full-time study? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you been issued a protection visa in any country to date? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please attach evidence. Translated into English (if required) and certified. <input type="text"/>			
Have you been convicted of any crime or offence in any country? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide ALL relevant details. Translated into English (if required) and certified. <input type="text"/>			

3 STUDENTS WITH DISABILITIES

Do you have a disability, mental health or ongoing medical condition that may affect your studies? Yes No

If yes, Monash will require further information from a relevant health professional outlining the potential impact of your condition on your intended study program. Disability Support Services can provide a range of study supports for students with disability. For more information, visit monash.edu/disability

Are you currently studying/residing in Australia? Yes No

If yes, please complete the following questions:

a) Have you previously registered for disability services at your Australian tertiary education provider? Yes No

b) Are you currently living in Australia and intend to stay in Australia until the commencement of your study at Monash? Yes No

4 ENGLISH LANGUAGE COURSES – PACKAGED

Please select your preferred Monash University English Language Centre course: Monash English (ME) Monash English Bridging (MEB)

The duration of the English Language course will be based on your IELTS/TOEFL/Pearsons Test of English (Academic) results and will be advised in your offer letter. If you do not have an IELTS/TOEFL/Pearsons Test of English (Academic) score, you should take the Monash English Placement Test available through all Monash registered agents.

5 FOUNDATION YEAR

Please note that your offer will be packaged with your preferred Monash University degree and/or English program. For more information about the course structure of the Monash University Foundation Year (MUFY) all streams, please refer to monashcollege.edu.au/courses/foundation-year/subjects

Year: Intake: January (Standard) March (Intensive) March (Extended)
 July (Standard) August (Intensive) August (Extended)

The undergraduate course I would like to study at Monash University is (list in order of preference):
Refer to study.monash/courses for guidance.

Course name	Course code	Commencement year	Semester	Campus
1 <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/>
2 <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/>
3 <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/>	<input type="text"/> <input type="text"/>

Campus codes: Caulfield CA. Clayton CL, Parkville PA, Peninsula PE

6 MONASH COLLEGE DIPLOMAS

Please note that your offer will be packaged with your preferred Monash University degree and/or English program.

Year: Intake: February June October Fast-track Engineering T3 program (October only)

Diploma: Part 1 Part 2

Art and Design Arts Business Engineering Engineering (Information Technology) Science

Diploma of arts, business and science offer the option of an education specialisation. For more information visit monashcollege.edu.au/education-studies

Please note that your offer will be packaged with your preferred Monash University degree and/or English program.

Have you lodged an application with VTAC? (applicable to February intake only): Yes No If Yes, date of application: / /

Destination courses

Diploma of Art and Design

Bachelor of Communication Design Bachelor of Architectural Design Bachelor of Industrial Design
 Bachelor of Fine Art Bachelor of Interior Architecture (Honours)

Diploma of Arts

Bachelor of Arts (please select campus): Caulfield Clayton Bachelor of Education (Honours) and Arts

Diploma of Business

Bachelor of Accounting Bachelor of Business and Arts Bachelor of Commerce and Finance
 Bachelor of Banking and Finance Bachelor of Education (Honours) and Business Bachelor of Commerce and Computer Science
 Bachelor of Business Bachelor of Business and International Business Bachelor of Commerce and Global Studies
 Bachelor of Commerce Bachelor of International Business and Arts Bachelor of Commerce and Biomedical Science
 Bachelor of Economics Bachelor of Business and Marketing Bachelor of Commerce and Music
 Bachelor of Finance Bachelor of Business and Information Technology Bachelor of Commerce and Information Technology
 Bachelor of International Business Bachelor of Business Specialist and Arts Bachelor of Commerce and Science
 Bachelor of Marketing Bachelor of Business Specialist and IT Bachelor of Commerce Specialist and Computer Science
 Bachelor of Actuarial Science Bachelor of Commerce and Arts Bachelor of Commerce Specialist and Science
 Bachelor of Business Administration – Peninsula Campus Bachelor of Commerce and Actuarial Science Bachelor of Commerce Specialist and Arts
 Bachelor of Business and Banking and Finance Bachelor of Commerce and Economics Bachelor of Commerce Specialist and Information Technology
 Bachelor of Business and Accounting Bachelor of Education (Honours) and Commerce

Diploma of Engineering (Engineering stream)

Bachelor of Engineering (Honours) specialising in aerospace, chemical, civil, electrical and computer systems, environmental, materials, mechanical or mining

Diploma of Engineering (Information Technology stream)

Bachelor of Information Technology Bachelor of Computer Science

Diploma of Science

Bachelor of Science Bachelor of Education (Honours) and Science

Note: Students wishing to complete their degree in Malaysia or South Africa need to apply directly to Monash University Malaysia or Monash South Africa.

Destination degrees listed above are available to students entering year one Monash University in 2018 or year two in 2019 but course offerings are subject to change.

7 PREVIOUS EDUCATION

Are you currently a Monash student? Yes No If yes, please enter your Student Number:

Have you previously applied to Monash University/Monash College? Yes No

Have you been excluded from Monash or other tertiary institutions for academic reasons? Yes No

If YES, please provide details of the course(s), year and reasons for exclusion:

Please attach certified copies of all academic qualifications you have previously undertaken to this application, including academic transcripts, graduation certificates and grading systems, indicating the pass mark. If the qualifications are in a language other than English, please also supply certified translated copies.

The documents submitted with your application remain the property of Monash University.

If your final year of study was completed more than six months ago, please provide a detailed account of work or activities undertaken since then.

Secondary qualifications

Name of qualification:

Date commenced: / / / / / / / Date completed (or expected to be completed): / / / / / / /

Name of institution:

Country/state:

Highest post-secondary qualification

Name of qualification:

Date commenced: / / / / / / / Date completed (or expected to be completed): / / / / / / /

Name of institution:

Country/state:

Work experience

Work experience/activities (please explain):

Start date: / / / / / / / Country: End date: / / / / / / /

8 ENGLISH PROFICIENCY

Please tick the appropriate box and attach certified copies of all original results.

English was the language of instruction in my previous studies (documentary evidence must be provided if institution is located in a non-English speaking country).

I have achieved a satisfactory level of performance in English as a subject in an Australian Year 11 or Year 12 equivalent course.

I will sit/have sat for an English language proficiency test. IELTS TOEFL Pearsons Test of English (Academic)

Result (if known): Overall Listening Reading Writing/TWE Speaking

Please note, only test results taken two years prior to commencement will be accepted.

I have completed the Monash English Placement Test through a registered Monash agent. Test result (office use only)

Date taken: / / / / / / /

If you do not meet the English language entry requirements for your chosen course, you may receive a Conditional Offer for an English language program.

9 APPLICATION FEE PAYMENT

You can pay the A\$100 application fee by credit card, money order or bank draft payable to Monash University.

Bank drafts/money orders will need to be mailed or delivered in person to Monash Connect.

Please ensure you include your full name and date of birth on the back of the bank draft/money order.

Credit card payments can be made at the following link: monash.edu.au/fees/payment/payment-options.html.

If you have made payment using the online credit card service (from the above link), please print a copy of the payment confirmation email and attach to this application form upon submission.

If your A\$100 application fee has been waived by Monash recruitment staff please insert the valid fee waiver promotion code or obtain the recruitment staff signature here:

Staff signature:

Waiver promotion code:

10 APPLICATION CHECKLIST

This application is for Diplomas and the Foundation Year in Australia only. For other locations contact the provider.

Note: Incomplete applications will cause delays in processing. Please ensure all relevant documents are translated and certified (where required). Check that you have:

- Completed all sections of the application form
- Paid the A\$100 application fee (non-refundable)
- Read and understood the terms and conditions, privacy, cancellation, refund and grievance policies (monashcollege.edu.au/policy)
- Provided certified proof of English proficiency
- Provided certified and translated copies of academic records/transcripts/grading scales. For detailed information about certification requirements please visit monashcollege.edu.au/how-to-apply
- Read the additional information on your destination degree at study.monash/courses
- Provided a folio of 10–15 slides of artwork combined in one PDF file (size limit under 5MB) if applying for Diploma of Art and Design studies Part 2. For folio requirements, please refer to monashcollege.edu.au/courses/diplomas/art-and-design
- Completed and signed the declaration (or your parent if you are under 18)
- Provided a copy of official scholarship/sponsorship offer letter if applicable
- Provided a copy of the personal details page of the student's passport or a copy of birth certificate

Send your application to: **by post:** Central Admissions, Monash Connect, 21 Chancellors Walk, Campus Centre, Monash University, VIC 3800, Australia or **by email:** mc.documents@monash.edu

11 PARENT/GUARDIAN DETAILS FOR APPLICANTS UNDER 18 YEARS OF AGE

If you are under 18 year of age, by law, you must have acceptable arrangements for your guardianship and accommodation for the duration of your student visa or until you turn 18, whichever occurs first. Your parents and/or legal custodian can give their permission by completing this section of the Application form. For more information visit monashcollege.edu.au/live-and-study-in-australia/information-for-students-under-18

Name (Parent or Guardian):													
Relationship to student:							Signature:						
Telephone (with country code):							Mobile:						
Email:													

12 DECLARATION

This application form is submitted by: Self (direct applicant) Monash registered agent Other (e.g. sponsor, Australia Awards).

Name of sponsor (if applicable):													
Agent and agent's address (if applicable):											Code:		
Country:													

I warrant that the information on this form, or provided in support of my application, is correct, complete and up-to-date in every detail. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application, including academic transcript(s), might invalidate my application and that Monash College Pty Ltd or Monash University may refuse to assess my application and withdraw an offer of a place or cancel my enrolment in consequence. Should Monash University determine that I have submitted a false document, I consent to Monash College Pty Ltd or Monash University disclosing this information to other relevant tertiary institutions.

I consent to any educational institution at which I have previously been a student and/or my current or any past employer, providing Monash College Pty Ltd or Monash University with information which that institution or employer holds about me for the purpose of Monash verifying my grades and/or qualifications or experience. I declare that I am a Genuine Temporary Entrant (GTE) and a Genuine Student and that I have read and understood conditions in relation to these requirements as defined on the following website: www.border.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant

I am aware of the estimated total course fees at Monash College and Monash University and living costs for my stay in Australia. I understand that the total course fees do not cover the cost of books, materials, field trips or any additional cost related to my course, unless otherwise specified. I declare that I have sufficient funds to support myself and my family unit members (if applicable) for the total period of my stay in Australia (including proposed course fees for myself and any school-age family members, Overseas Students Health Cover, living costs and travel costs, regardless of whether my dependants intend to accompany me in Australia). I agree to abide by the statutes, regulations and policies of Monash College and Monash University.

I have read and understood the above conditions and accept them in full.

--

Signed as passport (student)

Date:

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

--

Signed (parent or legal guardian if applicant is under the age of 18)

Date:

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

COLLECTION OF PERSONAL INFORMATION

The information collected by us, or on our behalf, during the admissions process and any subsequent candidature as a student at Monash College Pty Ltd (including digital images) is collected for the primary purpose of considering your application for admission to Monash College courses and, if you are successful, administering your course. For information relating to other purposes of collection and the type of organisations your personal information may be disclosed refer to monashcollege.edu.au/privacy.html

All documents provided to Monash College Pty Ltd become the property of the College and will not be returned to you. You have a right to access personal information that Monash College Pty Ltd holds about you, subject to any exceptions in relevant legislation. For information about how to seek access to your personal information or about the handling of your personal information including how a complaint will be handled, please refer to the privacy policy at monashcollege.edu.au/privacy.html. For enquiries please contact the Monash College Pty Ltd Privacy Officer by email at privacy@monashcollege.edu.au

Monash College reserves the right to revise student fees from time to time. Applicable refund policies are accessible online at monash.edu/fees/resources/policy/refunds#7.5

By submitting this application, you warrant that you have read, understood and agree to the refund policies.